



## Virginia-Specific Ethics Course Instructor Application 2020

Instructor name: \_\_\_\_\_

Address: \_\_\_\_\_

Email: \_\_\_\_\_

Phone number: \_\_\_\_\_ CPA license number: \_\_\_\_\_

Describe your experience related to regulatory and behavioral ethics. Attach additional pages, if necessary.

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Have you ever been under investigation by the VBOA or any other regulatory board for compliance or ethics violations, including CPE deficiencies? Attach additional pages, if necessary.

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### Certification

- ☐ I understand that I must be pre-approved annually by VBOA staff as an instructor of this course. If approved, I will be listed on the VBOA's website as an approved instructor.
- ☐ I understand that I can only teach the course through an approved sponsor of the 2020 Virginia-Specific Ethics Course.
- ☐ I certify to review all instruction materials, including the instructor manual, prior to instructing the 2020 Virginia-Specific Ethics Course.
- ☐ I understand materials and examples taught have to be part of or directly related to the course materials, and I will not include any personal opinions regarding any events, including political views or current events, during instruction and evaluation of the Virginia-Specific Ethics Course.
- ☐ I understand the Virginia Specific Ethics course will be evaluated by the VBOA and any issues can result in the rescission of my approval as an instructor.

Signature: \_\_\_\_\_

Date: \_\_\_\_\_